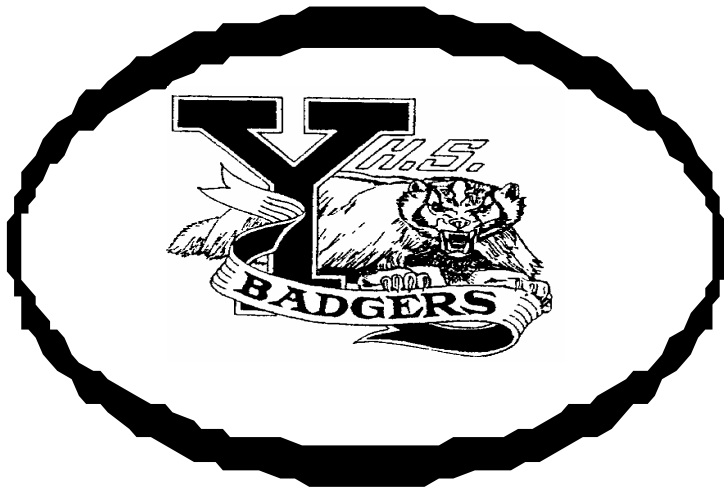


**YOSEMITE HIGH SCHOOL
STUDENT-PARENT HANDBOOK
2005-2006**



**YOSEMITE JOINT UNION HIGH
SCHOOL DISTRICT
50200 ROAD 427
OAKHURST, CALIFORNIA 93644**

MESSAGE FROM OUR PRINCIPAL

On behalf of the students, staff, administration, and Board of Trustees of Yosemite High School, I would like to welcome each of you to the 2005-06 school year.

Yosemite High School is among the most outstanding secondary schools in California, and we are extremely proud of the accomplishments of our students. In 2005, Yosemite High School was recognized as a "California Distinguished School" and was among 12 schools statewide to be honored as an "Exemplary Career Technology Program". This would not have been possible without the positive, supportive efforts of the students, parents, and staff working toward high academic achievement.

The staff and administration of Yosemite High School feel very fortunate to work with a group of outstanding students and supportive parents. It is our goal to provide the best educational opportunity for your students possible.

If you have any concerns or comments that you would like to share with staff members, please feel free to contact the individual teachers, counselors, or administrators on the Yosemite High School campus.

Again, on behalf of the Board of Trustees and the staff, I welcome each of you to Badger Country for the 2005-06 school year. If you have any questions or concerns, please feel free to contact me at 683-4667.

*Steve Raupp
Principal*

MESSAGE FROM OUR ASB PRESIDENT

Welcome to Yosemite High School, Class of 2009 ... *We are looking forward to a great 2005-06 school year. The Student Leadership class has been working hard to ensure that this upcoming year will be a great experience for everyone on campus. Let's make this year successful and work together towards this common goal! **GO BADGERS!!***

*Jessica Veater
ASB President*

STUDENT-PARENT HANDBOOK
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**YOSEMITE UNION HIGH SCHOOL
VISION STATEMENT**

Connecting all students with their past, present, and future, the Yosemite Union High School District will be a community of responsible young adults cooperatively learning creative problem solving skills to help them achieve their full potential as life-long learners, citizens, and workers.

THROUGH INVOLVEMENT IN THE ACADEMIC CURRICULUM AND SOCIAL PREPARATION IN THE YOSEMITE UNION HIGH SCHOOL DISTRICT, STUDENTS WILL DEMONSTRATE THE ABILITY TO:

1. *Understand and value one's self, others, and our common heritage.*
2. *Communicate appropriately and effectively.*
3. *Be able to solve problems independently and as a group.*
4. *Be responsible decision makers.*
5. *Define and value aesthetics.*
6. *Appreciate and value culture and environmental diversity and relationships.*
7. *Acquire, process, and utilize information using appropriate technology and other resources.*
8. *Be productive, active, ethical contributors to themselves, their families, communities, nations, and the world.*
9. *Develop a professional work ethic and sense of purpose.*
10. *Be life-long learners.*

YOSEMITE HIGH SCHOOL
Expected Schoolwide Learning Results

Through mastery of District and State Content Standards, Yosemite High School will prepare all students to:

Be Critical and Creative Thinkers

- *Identify, locate, acquire, organize, comprehend and use information or data.*
- *Apply, analyze, synthesize, and evaluate information.*
- *Apply acquired skills to solve complex problems.*
- *Use methods, concepts and theories in new situations.*
- *Generalize from given facts, predict outcomes, and draw conclusions.*
- *Compare and discriminate between ideas and make choices based on a reasoned argument.*
- *Demonstrate an appreciation of originality and aesthetics.*

Be Effective Workers

- *Use independent learning strategies and skills to complete assignments.*
- *Demonstrate a strong work ethic by completing assignments and tasks as assigned.*
- *Use time management skills to develop timelines and meet established deadlines.*
- *Use teamwork and leadership skills to work cooperatively in groups.*
- *Demonstrate the ability to use appropriate strategies to resolve differences and conflicts.*

Be Effective Communicators

- *Use basic communication skills: reading, writing, speaking, listening to effectively communicate and understand information, ideas and feelings.*
- *Demonstrate effective interpersonal communication skills including an understanding and appreciation of audience, context, and cultural differences.*
- *Follow verbal and written instructions*

Demonstrate Essential Technological Skills

- *Use current technology including Internet, e-mail communication, word processing programs, Power Point presentations, and other applications to access, process, communicate, store, and present information.*
- *Demonstrate an understanding of legal and ethical issues involving Internet computer use.*
- *Recognize the increasing need for technology skills as student pursue career pathways.*

Be Community Contributors

- *Demonstrate civic, social, and environmental responsibility by performing public service, volunteering and being informed about civic issues.*
- *Participate actively as citizens in the American democratic system by registering to vote, participating in elections, paying taxes, registering for the Selective Service System, serving as a juror and fulfilling other civic responsibilities.*
- *Demonstrate an understanding of world political, social, and economic systems.*

Demonstrate Basic Living Skills

- *Access and use career pathways and be prepared for post-secondary goals.*
- *Demonstrate organizational skills needed to achieve personal and career goals.*
- *Demonstrate an understanding of healthy living habits including physical fitness, nutrition, drug and alcohol abuse and mental health.*
- *Demonstrate an understanding of personal finances, including credit, insurance, interest rates, and taxes.*

GOVERNING BOARD

Linda Olson, President
Priscilla Pike, Clerk
Tom Allcock
Karen Hutchings
Burt McSwain

DISTRICT ADMINISTRATION

Bill McCabe Superintendent

HIGH SCHOOL ADMINISTRATION

Steve Raupp..... Principal
Tom Fiormonti Assist. Principal/Athletic Director
Randy Hyatt Assist. Principal/IB Coordinator
Diane Adney Assist. Principal./Student Activities
Al Nocciolo Director of Special Education
Betsy Blum Librarian

COUNSELING AND GUIDANCE

Greg Hill Students with last names A - L
Valinda Clevenger..... Students with last names M - Z
Randy Hyatt..... International Baccalaureate
Valerie Shaffer.. Student Support Facilitator

ATTENDANCE:

Danielle Vawter/Amanda Bielanski: (559) 683-4667 Ext. 350
7:45 a.m.-2:00 p.m. daily
Attendance Hotline (24 hr. voicemail): (559) 658-6328

FACULTY

Diane Adney -----Student Leadership	Joe Mahle -----Welding
Arlene Aoki -----Science	Scott Males ----Business/Computer Tech.
Brad Bessey -----Agriculture	Sonja Mazaira -----Physical Education
Lori Blate -----Special Education	Bob Miller -----English
Betsy Blum -----Library/Social Science	Debora Miller -----Special Education
Dena Boortz -----Home Economics	Dana Minard -----Special Education
Phil Branstetter -----Social Science	Tony Misner -----EMT
Rebecca Brokaw -----Spanish	Matt Mohulski -----Social Science
Roy Broomfield -----Careers in Justice	Mike Monahan -----Auto
Deborah Brown -----Social Science	Tony Mowrer -----Choir
Steve Browning -----Spanish	Rob Nobles -----Science
Carole Calderwood -----Science	Rusty Oetinger -----Special Education
Michele Chenowith -----Math	Ellen Peterson -----Social Science
Mike Cole -----Spanish	Margo Read -----French
Bob Collins -----Photo Media	George Rich -----Math
Bonner Cunnings -----Special Education	Rivka Schaffner -----Art
Dave Dooman -----Wood	Gary Sconce -----Science
Aaron Eames -----Physical Education	Debbie Sebastian -----Math
Rebecca Hardison -----Social Science	Kevin Shaw -----Math
Carol Hendrickson -----Art	Mark Siverly -----Math
Greg Hill -----Counselor/Wk.Experience	Matt Skeahan -----English
Randy Hyatt -----Instrumental Music	Kellie Solomon -----English
Gael Irizarry -----Math	Mike Sommerfield -----Drafting
Bob Kernaghan -----Math	Kay Tarr -----English
Gerard Klimbal -----Science	Tammy Thacker ----Careers in Education
Stan Lawrence -----Special Education	Lars Thorson -----Drama
Jim Lee -----English	Tammy Treber -----English/Yearbook
Kent Lincoln -----Social Science	Walker Vaughn -----English
Nancy Lusby -----Health/Peer Communication	Earlene Ward -----Journalism
	Amy Weigel -----English

REGULAR BELL SCHEDULE

2005-06

MON-TUES-WED

7:50 - 8:39 1st Period
8:46 - 9:35 2nd Period
9:42 - 10:29 3rd Period
10:36 - 11:25 4th Period
11:32 - 12:19 5th Period
12:19 - 1:07 Lunch
1:07 - 1:56 6th Period
2:03 - 2:50 7th Period

THURSDAY

7:50 - 9:20 1st Period
9:27 - 10:57 2nd Period
11:04 - 12:34 4th Period
12:34 - 1:20 Lunch
1:20 - 2:50 6th Period

FRIDAY

9:10 - 10:46 3rd Period
10:53 - 12:29 5th Period
12:29 - 1:14 Lunch
1:14 - 2:50 7th Period

SNOW/DELAYED SCHEDULES

OPTION A

(1 Hour Delay)

8:50 - 9:29 1st Period
9:36 - 10:15 2nd Period
10:22 - 11:01 3rd Period
11:08 - 11:47 4th Period
11:54 - 12:33 5th Period
12:33 - 1:25 Lunch
1:25 - 2:04 6th Period
2:11 - 2:50 7th Period

OPTION B

(2 Hour Delay)

9:50 - 10:22 1st Period
10:29 - 11:01 2nd Period
11:08 - 11:40 3rd Period
11:47 - 12:18 4th Period
12:25 - 12:56 5th Period
12:56 - 1:41 Lunch
1:41 - 2:12 6th Period
2:19 - 2:50 7th Period

Parents/students, please note:

We ask that all parents and students listen to the radio stations listed below when there is a question as to whether, when, if school will be held. Notification of school schedule changes will be aired over these stations early in the morning, and the following stations will have the most up-to-date information available:

580 AM KMJ, Fresno -- Ph: 266-4726
1090 AM KTNS, Oakhurst (same as below)
103.1 or 104.3 FM KAAT, Oakhurst -- Ph.683-1031

Parents and students may also call the school phone line for recorded updated information

2005-06 CALENDAR OF EVENTS

July	27	- Orientation Packets mailed to Freshmen & New Students - School Information Packets Mailed to All Students
August	18	Freshmen and New Student Orientation
August	22	First Day of School/1 st Day Assembly
August	24	Picture Day/ASB Card Sales
August	26	Senior Picture Make-ups
August	31	Back-to-School Night
September	5	Labor Day Holiday
September	12-14	Senior Chats with Counselors
September	13-14	CAHSEE Test for Seniors
September	14	Fresno Area College Night
September	16	Registration Deadline for ACT Test 10/22 @ YHS
September	22	Health Curriculum Meeting with Parents
September	23	End of Grading Period
September	26	Spring Ice Cream Social - Honor Roll
September	28	Senior Night
September	30	-Registration Deadline for SAT Test 11/05 @ YHS -Late Registration for ACT Test 10/22 @ YHS
October	1	- Registration Period for 4-Year Colleges/Universities begins - Registration deadline for PSAT Test 10/15
October	3	Report Cards mailed to Parents/Guardians
October	6	Senior Parent Night
October	10-14	Homecoming Week
October	12	-Homecoming Coronation -Late Registration Deadline for SAT Test 11/05 @ YHS
October	14	Homecoming Football vs Selma/Dance
October	15	PSAT Test
October	18	ASVAB Test
October	22	ACT Test @ YHS
October	24-28	Fall Break - No School
November	1	Registration Deadline for PLAN Test 11/12
November	1-2	CAHSEE Test for Juniors/Alt. Ed.
November	2	Senior Activity Night
November	4	End of Grading Period
November	5	SAT Test at YHS
November	11	Veterans Day Holiday
November	12	PLAN Test
November	14	Report Cards mailed to Parents/Guardians
November	23-25	Thanksgiving Holiday
November	30	Deadline for Registration to 4-Year Colleges/Universities
December	10	Madera County Mock Trial Competition
December	10	Winter Formal
December	14	Financial Aid Night
December	16	End of Fall Semester
December 19 - Jan 2		Winter Break - No School

2005-06 CALENDAR OF EVENTS (Continued)

January	3	Spring Semester begins
January	9	Report Cards Mailed to Parents/Guardians
January	16	Martin Luther King Holiday
January	25	ASVAB Test
February	1	8 th Grade Registration Begins
February	4	Madera County Academic Decathlon Competition
February	7-8	CAHSEE Test for Seniors
February	17	End of Grading Period
February	20-24	February Break - No School
February	24	Registration Deadline for SAT Test 4/01 @ YHS
Feb. 28 & Mar. 1		Challenge Day
March	3	Registration Deadline for ACT Test 4/08 @ YHS
March	6	Report Cards Mailed to Parents/Guardians
March	8	Late Registration Deadline for 4/01 SAT Test @ YHS
March	14-16	YHS Registration - Grades 9-11
March	17	Late Registration Deadline for ACT Test 4/08
March	21-22	CAHSEE Test for Juniors/Sophomores/Alt.Ed.
March	28	Local Award Application Deadline
April	1	SAT Test at YHS
April	8	ACT Test
April	10-17	Spring Break - No School
April	21	End of Grading Period
April	24-28	STAR/CST Testing for Grades 9-11
April	25	Senior Day
April	26	Seniors Trip to Blackbeards
April	27	Senior Project Day
April	28	Registration Deadline for SAT Test 6/03 @ YHS
May	1	Report Cards Mailed to Parents/Guardians
May	2	-AP/IB Testing Begins
May	8	Fall Ice Cream Social/Honor Roll
May	9-10	CAHSEE - Seniors/Sophomore Makeups
May	10	-Community Awards Night
		-Late Registration for SAT Test 6/03 @ YHS
May	10-11	STAR/CST Testing/Makeups
May	13	Prom @ Tenaya Lodge
May	16	Pitman Awards Night
May	22,23,24	Senior Boards (2:30-6:45 pm)
May	25-26	Grad Night @ Disneyland
May	29	Memorial Day Holiday (No School)
May	31	ASB Elections
June	3	SAT Test @ YHS
June	7	End of the Year Rally
June	7	Senior Slide Show
June	15	-End of Spring Semester/Class of 2006 Graduation
June	19	Summer School Begins
June	26	Report Cards mailed to Parents/Guardians

STUDENT PROGRESS

If you have any questions or concerns about the progress of your student, it is important that you first speak to the teacher. It may be necessary to get more help to solve a problem, if so, follow the steps listed below, in order of persons to contact:

- 1) Teacher
- 2) Counselor and/or Assistant Principal
- 3) Principal
- 4) Superintendent

COUNSELING SERVICES

Counseling services are available for each student at Yosemite High School. Students are encouraged to seek individual help through counseling when they feel it is necessary. The counselors may help students in many ways, such as, exploring post high school opportunities, college admission requirements, selection of high school courses, finding out more about themselves, adjustments to school life, test interpretation, and scholarship opportunities. Additional information and services are also available through the Career Center. The counseling office maintains pupil records. Questions about grades, program changes, transcripts, or other aspects of student progress should be directed to this office.

The counseling staff is always willing and ready to help students in any way possible and hopes that all students will feel free to use the services. If the counselor is not immediately available, make an appointment by filling out a green counselor request form and leave it with the receptionist.

Parent concerns about a student's academic program, specific behavior, or classroom problems can best be solved by counseling through parent-teacher conferences. The Counselor Technicians will make these appointments.

Counselors: Greg Hill Students with last name initial A-L
Valinda Clevenger Students with last name initial M-Z

Advisor: Randy Hyatt International Baccalaureate

Student Support

Facilitator: Valerie Shaffer

Counselor Technicians: Jerilyn Williamson Students with last name initial A-L
Stephanie Samuels Students with last name initial M-Z

GRADUATION REQUIREMENTS

Students need 260 units to graduate from Yosemite High School. Included in those units are the following requirements:

	<u>Years</u>
<u>English</u>	4
<u>Mathematics</u> (including Algebra for Class of 2004)	2
<u>Science</u> (including a 1 year course in Life Science and 1 year course in Physical Science)	2
<u>Social Science</u> (including 10 th grade World History, Cultures & Geography 11 th grade U.S. History 12 th grade U.S. Government/Economics)	3
<u>Fine Arts</u> (visual, performing arts, or foreign language)	1
<u>Physical Education</u> (Unless the student has been exempt pursuant to Education Code 51241)	2
<u>Career Education</u> (Each student is required to complete a counselor-approved career education plan which consists of at least 3 years {30 credits} of education courses that may include vocational, academic, or fine arts course work)	3
<u>Health</u>	1

Students take 7 classes each semester. Each class is worth 5 credits, therefore, a student who passes all classes will receive 70 credits each year and 280 credits at the end of 4 years. Students must pass all of the credits listed below in order to move with their class to the next grade level:

0 - 54 credits	9th grade
55 - 124 credits	10th grade
125 - 189 credits	11th grade
190 - 260 credits	12th grade

PROFICIENCY REQUIREMENTS

Students must pass the District's minimum proficiency requirement in writing, language, reading, and math in order to graduate. Students shall also be required to meet a minimum proficiency in technology. All students must also pass the California High School Exit Exam beginning with the Class of 2006

COLLEGE ENTRANCE REQUIREMENTS

A. COMMUNITY COLLEGE ENTRANCE REQUIREMENTS:

1. *Any graduate of an accredited high school may attend.*
2. *Any student who is 18 years of age or over and able to profit from community college instruction may be admitted.*
3. *Students who pass the California Proficiency Exam or G.E.D. may be admitted.*
4. *Entrance tests are required for placement in English and math classes.*
5. *Application process:*
 - a) *Send for Community College application in the Fall of your senior year.*
 - b) *Request placement test information.*
 - c) *For Fresno City College and Reedley College, participate in the registration process at Yosemite High School during the spring semester of your senior year.*

B. UNIVERSITY OF CALIFORNIA REQUIREMENTS AND STATE COLLEGE REQUIREMENTS:

1. *Subject Requirements for entering freshmen from high school:*
 - a. *U.S. History and U.S. Government - 1 year.
World History, Cultures, and Geography - 1 year.*
 - b. *English - 4 years (only 1 year in 9th grade accepted).*
 - c. *Mathematics - 3 years (Algebra 1, Geometry, Algebra 2).*
 - d. *Lab Science - 2 years (Biology, Chemistry, and Physics; one Life and one Physical required) 3 years preferred.*
 - e. *Foreign Language - 2 years same language, 3 years preferred.*
 - f. *College Prep. Electives - 2 additional years to be chosen from history, English, advanced math, laboratory science, foreign language, social science, and visual/performing arts. (College Prep elective will change to 1 year for the Class of 2003)
Elective courses should involve considerable reading and should aim to develop the student's analytical reasoning ability and skill with written and oral expression.)*
 - g. *Fine Arts - 1 year (Visual & Performing Arts: Art, Theatre/Drama, or Music)*

2. SAT or ACT Test is required for entrance.
3. Two subject tests (SAT) are also required for UC entrance from the following list:

Math Level 1 or 2
Foreign Language
Social Studies, Science
English Literature

4. Entrance is established by an eligibility index which is determined by a combination of the grade point average of a-g courses and test scores. (see UC eligibility index)

INTERNATIONAL BACCALAUREATE

The IB diploma is awarded by the International Baccalaureate Organization to students who successfully stand for external examinations in six academic areas, complete a course of study in the Theory of Knowledge, and present an extended essay reflecting the student's independent research and analysis in any area that IB allows examinations. Students must also complete CAS Project (Creativity, Action, Service) during their two years in the IB program.

Requirements for the IB diploma are structured to meet the ideal of a universal education that remains within the framework of entrance requirements to the best universities throughout the world. Originally designed 25 years ago for international schools, IB is now a significant educational force in more than 40 countries. A measure of IB's success is its recognition by such diverse and prestigious institutions as Cambridge, Harvard, the University of California, and The Sorbonne.

ADVANCED PLACEMENT

AP is a program of college-level courses and exams that gives secondary students an opportunity to gain advanced placement and/or credit in college. More than 90 percent of the colleges attended by AP candidates grant credit and/or placement to students whose AP examination grades are considered acceptable.

Yosemite High School offers higher-level courses in European History, Physics, Calculus, and Studio Art. These courses help prepare students for the Advanced Placement exams.

ACADEMIC POLICIES AND PRACTICES

College Prep Courses

Any course designated a college preparatory course has been approved by the University of California as meeting their A-G course entrance requirements. These requirements are listed under College Entrance Requirements (see Table of Contents).

Honors Level Courses in the A-G Subject Pattern

The University grants special "honors" designations and extra credit in students' grade point average computation only to those high school honors level courses that are collegiate level and similar in depth and breadth to courses offered through the Advanced Placement program of the College Board or the International Baccalaureate program. Generally, these types of courses, because of the depth and breadth of the material studied, are offered by high schools at the eleventh and twelfth grade levels. Ninth and tenth grade level high school courses that schools might designate as "honors" do not meet these requirements and therefore are not granted special "honors" credit by the University.

Courses Repeated

Students, who repeat courses due to the recommendation of the counselor or administrator, will be able to use the credits earned from the first time taking the course as elective credits. The repeat credits will be applied to the completion of the course. Both grades will be calculated in the student's overall G.P.A.

Grades

Students receive five semester credits or units for each class in a semester when a passing grade is earned (A, B, C, D, or P). No credit is awarded for "progress" grades (received at the 6th and 12th week of each semester). These are progress reports to the parents or guardians. A student who fails a required course must make up the entire semester in the course where the "F" was earned. Grade Point Average "GPA" is computed on a 4 point scale:

A	-	4 points
B	-	3 points
C	-	2 points
D	-	1 point

International Baccalaureate/AP Courses - The district wishes to encourage students to take challenging courses in academic subjects. Because of the extra work involved, the evaluation system shall be "weighted" to reflect the more rigorous nature of these courses. Grades received in these courses will be counted on the following scale:

A	-	5 points
B	-	4 points
C	-	2 points
D	-	1 point

Incomplete Grades (Inc.)

In the event an incomplete grade is given to a student due to extended absence, the student will have up to 2 weeks to complete the required work while school is in session. Therefore, students who receive an incomplete grade the Spring semester have 2 weeks into the ensuing school year to complete their grade. An incomplete grade not resolved in the allotted time will be automatically changed to an "F" unless pre-arranged approval has been made with the Head Counselor and Principal.

Graduation Ceremony

Students must meet all requirements for graduation (proficiencies, credits, and courses) prior to the date of the graduation ceremony to be eligible to receive a diploma from Yosemite High School. Students who must complete graduation requirements in the summer following their senior year will receive a diploma at the end of the summer and will not be eligible for the June ceremony.

Maximum Credit Guidelines

- 1) Regular school is composed of 7 classes - 35 credits per semester.
- 2) An 8th class can be added with counselor's approval.
- 3) Any credits earned in an alternative education program must have prior counselor approval.

Minimum Class Load

All students are to be enrolled in seven (7) classes of which 2 or more (depending on grade level) must be academic in nature.

Report Cards

Students will receive report cards based on a 6-week grading period each semester. Report cards will be mailed to the parents/guardians at the end of each 6-week period as follows:

Fall Semester

September 236 week	Mailed week of October 3
November 4.....12 week	Mailed week of November 14
December 16.....End of Fall Semester	Mailed week of January 9

Spring Semester

February 17..... 6 week	Mailed week of March 6
April 21.....12 week	Mailed week of May 1
June 15End of Spring Semester	Mailed week of June 26

Failure/Withdrawal

A student may withdraw from a class without penalty until the end of the 4th week of each semester. After that date, a withdrawal will result in a "Withdraw/Fail" (W/F) on the student's transcript. Any course taken which replaces the withdrawn class during a given semester will receive a "no credit" (NC) at the completion of that semester.

Class Changes

Only counselor or administrator approved class changes will be made. All class changes must be made within the first two weeks of the semester.

GRANTS AND SCHOLARSHIP INFORMATION

The community of Eastern Madera County is extremely generous in their contributions to Yosemite High School in the form of local scholarships. In the past several years, approximately \$100,000 (each year) has been given to the graduating class of Yosemite High School. Local scholarship information will be made available in mid-January of each school year. Students should watch for notification of scholarships available, applications, deadlines, etc., in the Badger Bulletin and information via bulletins made available through the counseling offices, Career Center, and senior classrooms. In most cases, students will use the "Yosemite High School General Scholarship Application Packet" to apply for local scholarships. The Counseling Department conducts a local scholarship workshop at "Post Graduate Planning Night" for students and their parents and, in the fall of each school year, for the students in their senior classroom. During these workshops, the Counseling Department will explain in detail the local scholarship application process and how to complete the "Yosemite High School General Scholarship Application Packet". There are many scholarship applications (those which are not local) available in the Career Center. For these applications, deadlines, etc., and for information about other scholarships, visit the Career Center.

ACADEMIC RECOGNITION

Honor Roll

Academic recognition is given to students whose classroom achievement places them in one of the following areas during the previous semester:

"A" Honor Roll - for those students who achieve a 3.5 - 4.0+ GPA

"B" Honor Roll - for those students who achieve a 3.0 - 3.49 GPA

These students receive certificates and may also receive other benefits such as discounts from local businesses.

Academic Letter/Pin

Students who maintain a weighted, cumulative GPA of 3.50 or higher will earn:

First Year: Academic Letter

Second Year: Bronze Pin

Third Year: Silver Pin

Criteria:

1. Student must be enrolled for a full year at Yosemite High School (both fall and spring semesters)
2. Summer School, Independent Study, evening Adult Education, or Alternative School grades are not included in calculation of GPA.
3. Students must be enrolled in the equivalent of seven (7) classes.

SCHOOL RESOURCES

Yosemite High School offers a wide range of resources which are available to assist students in their academic studies. The following is a listing and description of those programs that are available to students:

1. Adult Education/Concurrent Enrollment

This program provides an opportunity for full-time students, who are not on track for graduation, to make up courses outside of the regular school day through an independent study program. It is open to any Yosemite High School student who has failed a required course and who needs to earn credits toward graduation. Student should make an appointment with their counselor to enroll in a con-current enrollment class.

2. American Indian Tutorial Program

This program provides one-on-one tutoring for Native American students needing assistance in any of their academic classes. It also promotes pride in the students regarding their heritage and promotes a better understanding of the American Indian culture. Students who are listed on the Yosemite High School Student Ethnic Report as being of American Indian or Alaskan Native descent are eligible for this program.

3. Title 1

The Title 1 Program provides a remediation program for those students testing below grade level (two years below grade level and seniors who must pass district proficiency requirements). Any 9th through 12th grade student who is in need of passing the High School Proficiency Exam is eligible for this program.

4. AVID (Advancement Via Individual Determination)

Yosemite High School offers an AVID Program to promote student success. This program is funded through a Native American Early Start Grant and the district's Title 7 funds. The focus of the AVID Program is to prepare students for college attendance. While the program is funded through categorical funds directed at assisting Native American students, it is open to all students. Students will enroll in a one-period class which will include instruction in a variety of topics including organizational skills, note-taking skills, resume writing, and other topics directed at improving college attendance rates. The program will also provide tutoring for Native American students. Students interested in enrolling should contact their counselor.

5. Graduate Equivalency Degree Program

The Oakhurst High School offers, through an independent study format, a tutorial program to help students pass the GED exam. This program is available to high school seniors who do not have enough credits to graduate with their class and who are 18 years or older.

6. Mountain View High School

Mountain View High School is an alternative school for at-risk students in grades 9 and 10. This program serves as an intervention for students who are having difficulty in a traditional classroom setting. Students are voluntarily placed in a self-contained classroom for the majority of the day but may be enrolled in up to two elective classes on the Yosemite High School campus.

7. S.I.P. Tutoring

The School Improvement Program provides student tutors during lunch everyday for students needing assistance in any subject. Students can sign up for this program with their Counselors.

HOMEWORK

Homework Procedures

1. All students will be required to do homework in each class. This varies by class but should run between 30 minutes to 2 hours per class, per week. Students are encouraged to keep a calendar or notebook in which to record assignments.
2. Types of homework assignments may be, but are not limited to:
 - a) a specific written or reading assignment.
 - b) classwork needing completion, including review of AV material or lecture notes missed in class.
 - c) review for a test.
 - d) a project or research paper.
 - e) consistent practice and review of daily work to reinforce what was introduced during the daily classwork.
3. Homework will be incorporated in each student's grade:
 - a) through questions on tests.
 - b) discussions during class time.
 - c) as a percentage of overall grade. In some areas, such as math and foreign language are homework is an essential element.

Homework Follow-up

1. When a student completes work, he/she will:
 - a) receive a grade or some form of credit.
 - b) receive written or oral encouragement.
2. When a student does not complete the work, he/she must face the consequences of:
 - a) not learning the material nor being up to date in class.
 - b) possibly failing tests.
 - c) being referred to his/her counselor (if not doing homework becomes a habit) for:
 - 1) counseling
 - 2) parent conference

- d) *parental contact made to discuss the problem.*
 - e) *grades lowering substantially and causing ineligibility for extra-curricular activities (see eligibility requirements)*
3. *We encourage parents to contact teachers should you have any questions concerning homework.*

Suggestions for Parental Support

1. *PROVIDE A STUDY AREA. (Good lighting, proper seating at a table or desk, adequate materials, sufficient space. Distractions such as a radio, TV, family conversation, and telephone should be eliminated. If possible, provide a dictionary and a thesaurus.)*
2. *PROVIDE A SPECIFIC TIME PERIOD. (Same time each day. Establish rules against using the telephone, watching TV, and listening to music until homework is completed neatly and accurately.)*
3. *THINK POSITIVELY. (Encourage/counsel your student to understand the value of homework. Any accomplishment requires work, practice, and consistency. Give as much assistance as possible, but remember that homework is your child's responsibility. In fact, it does them a disservice if you do the homework for them.)*
4. *SUPERVISE HOMEWORK. (Make sure your student has enough time, understands the directions and works carefully. Parents can help by editing or checking homework papers. Obtain the teachers schedule of tests and special assignments.)*
5. *HELP THE HOMEWORK HABIT. (If your student doesn't bring home homework, determine whether he/she is completing it in school, forgetting it, or failing to bring it home. Contact the teacher if ever in doubt. Question your child on class activities and assigned homework as a standard procedure.*

LIBRARY/MEDIA CENTER

The purpose of the Library Media Center is to enhance the curriculum, contribute to the effectiveness of the teacher's instructional program and improve student learning. The library specifically helps students to achieve the schools ESLR's by providing the research tools for gathering and sharing information, for learning the skills necessary to becoming a life-long learner, and becoming a responsible decision maker.

The Library Media Center is open each day from 7:30am to 5:30 pm Monday through Thursday for students to study and Friday the library closes at 4:30. There are 57 Internet computers for students use and staff is available to help with the computers and guide students in the research process. In addition all classroom textbooks are circulated through the Library Media Center. The library maintains a web page so students with Internet access at home can access the online catalog for books and other curriculum specific programs and recommended web sites at: <http://www.yosemiteusd.com/library/index.html>

CAREER CENTER

The Career Center is located in the Library/Media Center complex and offers a wide variety of services. Students can best find out how their interests, values, and aptitudes relate to career possibilities. They can obtain information on careers, colleges, universities, and vocational schools; investigate and receive applications for jobs in our area; receive handouts that will help them prepare for tests, job interviews, and determine their college eligibility. Students in need of help planning for or choosing a college, finding or getting started in a vocation should visit the Career Center. Seniors can pick up financial aid and scholarship information from our office.

STUDENT STORE

The Student Store is always stocked with useful items. The Associated Student Body officers have purchased many items in quantity to reduce costs and pass those savings on to the students. Items of special interest are T-shirts, jackets, sweatshirts, hats, window stickers, and many other discounted items.

ASSOCIATED STUDENT BODY (ASB) CARDS

At the beginning of the year, every student has their picture taken for an I.D. card. This card is to be carried with them at all times while they are at school or attending any school function. Students can purchase an ASB Card for \$25.00 that gives them free admission to all regular season home athletic contests, discounts to dances, on the yearbook, and all student store items. If your student buys the yearbook and attends only the major dances (Prom, Winter Formal, etc.), they will have more than saved the cost of the ASB Card. In fact, a savings of over \$200 is possible with the purchase of the ASB Card. These cards should be purchased as early as possible to enjoy the full benefits.

YEARBOOK

The 2006 Yosemite High School yearbook, Tosumeyah, is now for sale. To reserve your copy, make out a check for \$70 (with ASB card) or for \$80 (without an ASB card). Save \$\$\$\$ by ordering before September 16, 2005. Call 683-4667 for price information if ordering after the September 16th date. This is the year's lowest price so order early ... 200 pages of action and memories. Order forms may be obtained at the reception counter in the school/district office.

STUDENT ACTIVITIES

The government of Yosemite High school Associated Student Body is vested in a Student Council consisting of the elected ASB officers and the President and Vice-President of each class. The Student Council forms the leadership class which meets daily to conduct business and prepare and plan all student activities.

Student body officers serve for the entire school year. To become a candidate for the office, a student must meet the qualifications and file the appropriate petition. A majority of votes cast is necessary to be elected.

STUDENT CLUBS AND ORGANIZATIONS

CLUB

Art
ASB/Class Officers

California Scholarship Federation (CSF)
& National Honor Society

Club Success
French Club
Future Business Leaders of America (FBLA)
Future Farmers of America (FFA)
Future Homemakers of America (FHA)
Interact
Key Club
Library/Computer Tech
MESA
New Life
Snowboarding Club
Spanish Club
Students Poets & Writers Club
Yosemite Running Club (YRC)

ADVISOR

Ms. Schaffner
Mrs. Adney

Mrs. Brokaw &
Mr. Kernaghan

Mrs. Calderwood
Mrs. Read
Mr. Males
Mr. Bessey
Mrs. Boortz
Mrs. Mercier
Mrs. Hardison
Mrs. Blum
Mrs. Calderwood
Mrs. Peterson
Mr. Branstetter
Mr. Browning
Mr. Cole
Mrs. Peterson

ORGANIZATION

Academic Decathlon
Journalism
Mock Trial
Pep Squad
Yearbook
Drama
Band
Choir
California Cadet Corp.

Mr. Lee

ADVISOR

Mr. Browning
Mrs. Ward

Mrs. Lincoln
Mrs. Treber
Mr. Thorson
Mr. Hyatt
Mr. Mowrer
Mr. Branstetter
& Mr. Sconce

ATHLETICS

Yosemite High School takes pride in its athletic program. We strive for excellence and participation in all our athletic teams. Our coaching staff is highly trained and dedicated and is excited about coaching and helping all athletes. You can gain some great experiences and build some fond memories by participating in one or more of the following sports:

Fall

Volleyball
Football
Cross Country (boys/girls)
Tennis (girls)
Golf (girls)
Water Polo (boys/girls)
Cheerleading (Fall/Winter)

Winter

Basketball (boys/girls)
Soccer (boys/girls)
Wrestling

Spring

Baseball
Softball
Tennis (boys)
Golf (boys)
Track (boys/girls)
Swimming (boys/girls)

ATHLETIC INSURANCE

The Yosemite Joint Union High School District does not provide medical or accident insurance for students and the district is not responsible for medical expenses incurred as a result of injury related to school activities regardless of the cost. Yosemite High School offers insurance to students who wish to participate in athletics. This coverage meets or exceeds the requirements of the California Ed. Code relating to medical and hospital benefits for accidental bodily injury sustained while practicing in and traveling to and from interscholastic athletic contests during the season of sport. The insurance will pay reasonable and necessary charges for coverage services. The district does not provide or endorse this insurance but merely makes it available for parents to purchase. If you wish to purchase this coverage, forms are available with the athletic clearance packets.

CALIFORNIA SCHOLARSHIP FEDERATION



Applications for the new semester's membership in the Yosemite High School Chapter of CSF may be picked up from the counseling office, Mrs. Brokaw, or Mr. Kernaghan. They must be returned to Mrs. Brokaw or Mr. Kernaghan before the end of the third week of the semester. Late applications cannot be accepted. Students are requested to bring the application, a copy of their report card or transcript, and a check for dues (\$4.00).

A CURRENT APPLICATION MUST BE SUBMITTED EACH SEMESTER.

CSF is a state-wide honor society that has been recognizing and promoting academic excellence for over 75 years. A student who consistently meets the standards for membership is eligible for special recognition at graduation and a gold CSF seal embossed on their diploma. The club has regular meetings to plan enrichment activities and service projects for the school.

To be eligible, a student must have three A's and a B or better in academic subjects, although students in Honors, IB, or AP courses may have slightly less. For full information, stop by and pick up an application at the beginning of this next semester. **REMEMBER**, the application must be returned before the end of the third week.

NATIONAL HONOR SOCIETY

The National Honor Society recognizes outstanding high school students who have demonstrated excellence in the areas of Scholarship, Leadership, Service, and Character. Chapters are found in all 50 states. The National Honor Society not only recognizes student accomplishments, but challenges them to develop further through active involvement in activities and community service.

Invitations will be distributed during the month of November and students should return them by the end of the Fall semester in December. Students are selected by the faculty committee based on scholarship, school and community service. For additional information, contact Mrs. Brokaw or Mr. Kernaghan, or check the Yosemite High School Web Site: www.yosemiteuhsd.com

EXTRA CURRICULAR ELIGIBILITY

In order to encourage and promote academic excellence, all students participating in extra curricular activities shall demonstrate satisfactory educational progress in meeting the requirements of graduation by undertaking the prescribed course of study and meeting the standards of proficiencies established by the district. Competition activities include athletics, Mock Trial, Academic Decathlon, FFA competition, Drama competition, Pep Squad, FBLA, etc.) Students who will be participating in the activity must be cleared under the school's eligibility rules. In order to maintain satisfactory educational progress and extra curricular eligibility, students must meet the following criteria:

- 1) maintain a minimum 2.0 G.P.A. in all enrolled courses on a 4.0 scale.
- 2) must be passing a minimum of 25 credits in the preceding semester.
- 3) must maintain good citizenship.

Student eligibility is based upon official grades submitted at the end of each semester. Eligibility status will be declared five school days following the end of each grading period. Make-up work after the grading period ends does not change "eligibility" status. Students who fail to meet the eligibility requirements on the basis of semester grades will be ineligible for the succeeding semester. Students may also be ineligible if placed on non-privilege status. Please refer to disciplinary options.

WORK EXPERIENCE

The Work Experience Program is an opportunity for students to obtain "on the job" experience, salary, and school credit. A student must be at least sixteen years of age, in the 11th or 12th grade, and be steadily employed.

Employed students may earn up to 20 credits a year (10 per semester) for a total of 40 credits during their high school career. In order to earn these credits, students must attend related instructional meetings once a week with their school instructor and be responsible for turning in their time cards and assignments. The school instructor also will make work site visitations. A student receives one (1) credit for every twenty-eight (28) hours of work completed. Ten (10) credits of Work Experience can be used to satisfy ten (10) credits of the Career Education course requirement. To be eligible, the student must maintain a 2.0 grade point average. To sign up for the program, see your counselor.

In accordance with Child Labor Laws, students are limited to the number of hours of work:

<u>Age</u>	<u>Maximum Hrs. -School in Session</u>	<u>Maximum Hrs. - School Not in Session</u>
14	18 hrs. - No later than 7pm	40 hrs. - No later than 9pm
15	18 hrs - No later than 7pm	40 hrs. - No later than 9pm
16	48 hrs.- No later than 10pm	48 hrs. - No later than 12:30am
17	48 hrs.- No later than 10pm	48 hrs. - No later than 12:30am

Work Permits

Applications for Work Permits are available in the high school office. Students who are under 18 years of age must have a Work Permit for employment on file. Students must have regular attendance to obtain a Work Permit. Failure to maintain regular attendance will result in the Work Permit being revoked.

STUDENT INSURANCE

The Yosemite Joint Union High School District does not provide medical or accident insurance for students and the district is not responsible for medical expenses incurred as a result of injury at school regardless of the cost. School districts may be responsible only when parents can prove in a court of law that the district or its employees have been guilty of negligence. For this type of liability, the district is insured. Student Accident Insurance is not provided by the Yosemite Joint Union High School District. The district has, however, made arrangements for student accident insurance coverage to be purchased by parents. Students who have insurance coverage through Medi-Cal or their parents' insurance plan do not necessarily need student accident insurance unless they wish an extension of coverage beyond that which is provided by private carriers or MediCal. Should you wish to purchase this coverage, an application may be obtained from the school office.

RESPONSIBILITY FOR SCHOOL PROPERTY AND BILLS

At Yosemite High School we feel an obligation to train students to be responsible adults in all areas. Financial obligations and responsibilities are of extreme importance to an adult. Therefore, we allow students the opportunity to participate in each activity provided they meet their financial obligations.

Student bills fall into two categories:

- District bills are those such as lost books, shop fees and bills, damage to school property, etc. Students are responsible for the return of any textbooks checked out to their name. When returning textbooks, book numbers of the returned textbooks must match the book numbers of those originally checked out. Students will be responsible for any textbooks lost or stolen during the school year.
- Student Body bills are those such as yearbook, candy sales, club account bills, fundraisers, etc., and are paid at the Student Store.

The California State Education Code provides that parents or guardians of students are liable for any school property lost or damaged by their student.

VALUABLES

Large sums of money or any item of extreme value should not be brought to school.

STUDENT DANCES

Periodically during the school year, a class or club may sponsor a dance. These dances are over at 11:00 p.m. except for special dances. Listed below are some of the rules pertaining to dances:

1. *No one is allowed into the dance 60 minutes after the doors open.*
2. *Once a student enters, he/she may not leave and then come back.*
3. *Guest passes are required for any student other than those attending YHS.
 - a) *The pass must be obtained in advance.*
 - b) *No one 21 years of age or over is allowed to obtain a guest pass unless parents attend the dance as chaperons.*
 - c) *Elementary students are not allowed.*
 - d) *Guest passes to students outside of the district will only be allowed for specific formal dances: Winter Formal, Sadie Hawkins, and Prom.*
 - e) *Guest passes for students within the district but not at the YHS site may be obtained to any YHS dance provided the student is eligible and a staff member from the alternative site is willing to chaperone the event.**
4. *All school rules apply to students and guests attending a dance.*
5. *Chaperons are provided by staff members and concerned parents. We cordially invite and appreciate any parent assistance.*

FOOD SERVICES

Yosemite High School offers lunches for students at a cost of \$2.00 to \$3.00 per lunch depending on selection. Some students may qualify for free or reduced prices on these lunches. Applications are available in the District Office.

YOSEMITE UNION HIGH SCHOOL DISTRICT CAFETERIA MISSION STATEMENT

As a partner in the education process, it is our commitment to provide the highest quality food and service possible. We are working towards the same goal: to nourish and education the hearts and minds of the children of our district. The bottom line is that we do what's best for your kids and mine.

We are looking forward to another great year in our new cafeteria and we invite you to visit. Just give us a call and make arrangements.

We encourage all of you to review the free and reduced lunch application to see if your family qualifies. **It is strictly confidential** and the students' accounts are handled the same whether you pay or they are in the free and reduced lunch program. **Staff, teachers, and students** are unaware of who is in the program. **Students in the program will have several places and many choices to select for their daily lunches.**

We will have a grab and go area, two campus cruisers and a large snack bar area. Ten cashiers will be available for the students to purchase their selections. Each student will have an account. We encourage prepayment on the account. This will speed up the lunch line and better serve your student. Our lines are moving much faster and your student will have plenty of time to get and eat their lunch.

We will offer a full lunch everyday, as well as many a la carte selections. There will be several entrée selections as well as vegetarian and healthy choices. We will feature fresh fruits and vegetables as well as pizza, burritos, and other kid-friendly foods. If your student has special dietary needs, we have a form that you can have filled out by your health provider and we can adjust the menu if necessary. The state requires this form to be on file **before we can honor special dietary needs.**

We are excited about our new cafeteria and hope your student will enjoy eating with us as much as we will enjoy serving them. If you have any questions regarding any of the information presented, please feel free to call. I can be reached at 683-8801, ext. 381.

Irene E. Keener - Director of Food Services

LOST AND FOUND

The lost and found is located at the front desk in the school office.

FIRE/EMERGENCY DRILL

Fire/emergency drills are held periodically throughout the school year. When the alarm (intermittent ringing of the bell) sounds, students are directed to go quickly and quietly outside the building to the designated areas which are posted in each classroom. One long bell signals the return to class.

LOCK DOWN DRILL

If we are faced with a Level I emergency - highest threat to life - a signal to initiate lockdown procedures will be issued by the administration. Students are expected to do the following:

- 1) Remain in class
- 2) If not in a classroom, report to the nearest classroom
- 3) Follow teacher instructions
- 4) Remain as quiet as possible
- 5) Stay away from doors, windows, and outside walls

TRANSPORTATION - RIDER CONDUCT AND DEPARTMENT PROCEDURES

Authority: The California Administrative Code, Title 5, Section 14103, states: "Pupils transported in a school bus shall be under the authority of, and responsible directly to, the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street or highway. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for the pupil to be denied transportation. The school district governing board of trustees shall adopt rules and regulations to enforce this provision." The California Administrative Code, Title 13, Section 1217(h) states: "The driver of a school bus shall not eject any school pupil unless that pupil is given into the custody of a parent or any person designated by the parent or school." The Governing Board of Trustees of the Yosemite Joint Union High School District has applied the following regulations:

Rider Misconduct on the School Bus

When a rider is guilty of misconduct, he/she will be reported to the administrator in charge and (1) the rider and his/her parent will be given notice and warning, (2) upon a second offense of misconduct, the rider will be denied transportation services for a period of up to two weeks and/or, (3) upon a third offense of misconduct, the rider will be denied transportation services for a period up to the remainder of the school year. Under some circumstances (use of drugs, fighting, defiance of authority, etc.), transportation services may be denied immediately.

Any generally disruptive behavior may be cause for disciplinary action. Riders receiving written notice and warning (a bus ticket/citation) must return the notice signed by their parent or legal guardian prior to riding the bus again. Failure to comply will result in referral for further disciplinary action.

Established Rules to Regulate the Conduct of School Bus Passengers

1. Pupils must be at their scheduled pickup a minimum of 10 minutes before the scheduled time.
2. Pupils will stand in an orderly line until the bus comes to a complete halt and will remain stationary at least six feet away from the bus until the door opens.
3. Pupils will enter the bus in an orderly fashion and go directly to a seat.

4. *Pupils will remain seated until the bus stops, then enter the aisle and go directly to the exit door when leaving the bus.*
5. *Pupils must not leave their seats while the bus is in motion and must sit facing the front of the bus.*
6. *Tampering with the bus or bus equipment is not allowed.*
7. *Pupils are not to drink beverages or eat food of any kind on the bus.*

Established Rules to Regulate the Conduct of School Bus Passengers (Continued)

8. *Unnecessary noise will not be permitted.*
9. *Use of obscene or profane language or gestures will not be tolerated.*
10. *Pupils must not bother the driver or other pupils on the bus.*
11. *Graffiti and litter will not be permitted.*
12. *Use of radios, cassette players, walkmans, boom boxes, headsets, etc., will not be permitted and the offending items are subject to immediate confiscation.*
13. *Pupils are not to bring and/or use any tobacco products on the bus or at school.*
14. *Additional school regulations apply to the conduct of bus passengers.*
15. *Pupils are to obey the bus driver at all times.*

Additional Very Important Information

- A) *Buses may be delayed due to inclement weather conditions. Parents and students must listen to the following radio stations for announcements regarding any changes to the bus schedules. Radio stations broadcasting this information are:

KTNS AM 1090; KAAZ FM 107.1; and KMJ AM 580.*
- B) *During snow and ice conditions, buses may not drive into the following areas: Road 420 (Thornberry Road), Gooseberry Flats Road (Sky Ranch/Road 632), and the top of Road 628 (Roundhouse Road). Parents are responsible for transporting their pupil to the nearest bus stop outside of these areas.*
- C) *If the bus does not come at its scheduled time, pupils are required to wait one hour past the scheduled pickup time for the bus to arrive. After one hour, or if the students leave the stop, parents shall be responsible for transporting their pupil(s) to school.*

Bus Transfer Passes

Pupils wanting to ride a bus other than the bus regularly scheduled to take them home or bring them to school; and pupils wanting to depart a bus at any place other than their regularly assigned pickup or departure point, will need a permission slip signed by their parent or legal guardian. Permission slips must be submitted to the high school office by 10:00 a.m. A "Bus Transfer Pass" will be issued and must be picked up from the school office at lunch time prior to boarding the bus. The "Bus Transfer Pass" shall be given to the driver when boarding the bus. Students without a "Bus Transfer Pass" will not be permitted to board the bus or leave the bus at a stop different than their regular stop.

Questions can be submitted to the YJUHS Transportation Department at 683-4667, Ext. 313.

STUDENT ILLNESS WHILE AT SCHOOL

Yosemite High School does not have a nurse on daily duty. Students who become ill will need to check at the front desk and call their parent or guardian to be taken home.

Procedure:

- 1. Students check with their classroom teacher and then report to the front desk with a note from their teacher.*
- 2. Students will be directed to their counselor if available.*
- 3. Parent or guardian is contacted.*
- 4. Parent or guardian picks up the student and checks them out of school through the front desk.*
- 5. If parent or guardian cannot be contacted, the next person listed on the emergency procedure card is notified.*
- 6. Students on medication prescribed by a doctor must have verification on file in the office if the medication is to be taken during the school day.*
- 7. School personnel cannot give any medication to a student without parent permission.*

HOTLINE NUMBERS WHEN HELP IS NEEDED

AIDS/HIV	1-800-342-AIDS
CENTER FOR DISEASE CONTROL www.iwannaknow.org	1-800-342-AIDS
CHILD ABUSE (NATIONAL)	1-800-422-4453
DOMESTIC VIOLENCE HOTLINE Oakhurst/Bass Lake Shelter	1-800-355-8989 559-658-8588 559-658-2714
HEALTH DEPARTMENT (MADERA CO.) (CONFIDENTIAL VD SCREENING)	559-658-7456
HELPING HANDS	559-642-2229
MENTAL HEALTH (Local) or	559-683-4809 1-888-275-9779
PLANNED PARENTHOOD	559-675-1133
RUNAWAY HOTLINE	1-800-231-6946
SHERIFF (BASS LAKE SUBSTATION)	559-642-3201
SUBSTANCE ABUSE	559-683-4809
VICTIM/WITNESS PROGRAM (Sexual Assault/Rape Hotline)	1-800-355-8989

ATTENDANCE PROCEDURES AND REQUIREMENTS

All Day Absences:

The State Law of California requires school attendance of every person under 18 years of age. An absence may be excused for: illness, medical/dental appointment, funeral for a member of the immediate family, jury duty, or for quarantine. Parents are urged to call the 24-hour VOICEMAIL number (658-6328) and leave a message or call the Reception Desk (683-4667) between 7:45 a.m. and 2:00 p.m. each day of your child's absence. Notes should be sent to the school to clear absences. In the case of medical or dental appointments, verification may be required from the office visit.

All other absences are considered unexcused unless prior authorization has been granted by the school. The school will attempt to inform the parent by letter or telephone contact of any attendance concerns.

Partial Day Passes:

PARENTS MUST CALL THE SCHOOL OR SEND A NOTE IN ORDER FOR STUDENTS TO LEAVE CAMPUS FOR ANY REASON. Before leaving campus, a student must first clear through the Reception Desk or Attendance Office with evidence in the form of a note or phone call from the parent. Once cleared, the students will receive a partial day pass and may leave campus. If not cleared in advance, the student will receive a truant for the classes missed.

Absences cleared by the Parent/Guardian

Parents/Guardians may clear absences on the day the student is absent by phoning the attendance line, 683-4667. Absences which are cleared by 2:00 p.m. on the day of the absence will appear on the "excused absence list" the next day and students will automatically be readmitted to class.

Absences not cleared by the Parent

Students who have not had their absences cleared will be required to report to the office to obtain a re-admit slip prior to returning to classes. If the parent has not phoned in to clear an absence, or the student does not have a note, the student will be issued a re-admit indicating the absence is a truant and the student will be referred to the Responsibility Center for disciplinary action. Students may still clear the absence at the Attendance Office the following morning, however, failure to do so will result in the absence being recorded as a truancy.

RESPONSIBILITY CENTER

Yosemite High School maintains a Responsibility Center which is for the purpose of addressing problems with student behaviors relating to truancy, tardiness, and classroom disruptions. Students who are referred to the Responsibility Center must complete assignments in order to return to their regular class placement. Parents will be notified, either by telephone or in writing, of their student's assignment to the Responsibility Center. Repeated assignments to the Responsibility Center may lead to recommendation for alternative placement.

YOSEMITE UNION HIGH SCHOOL DISTRICT ATTENDANCE POLICY

The Governing Board believes that regular attendance plays a key role in student achievement. The Board recognizes its responsibility under the law to ensure that students attend school regularly. Parents/guardians of children aged 6 to 18 are obligated to send their children to school unless otherwise provided by law. The Board shall abide by all state attendance laws and may use appropriate legal means to correct the problem of excessive absence, truancy, or tardiness.

Excused Absences

Absence from school shall be excused only for health reasons, family emergencies and justifiable personal reasons, as permitted by law, Board policy and administrative regulations. Insofar as class participation is an integral part of students' learning experiences, parents/guardians and students shall be encouraged to schedule medical appointments during non-school hours. At the beginning of each academic year, notifications shall be sent to the parents/guardians of all students and to all students in grades 9 through 12, informing them that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian.

In all cases of student absence or tardiness, parents/guardians shall provide to authorized school personnel in person, in writing, or by telephone, verification of the legitimate cause for absence as authorized under the Education Code. An absence should be cleared before the close of the school day from which the student is absent. Student's absences which remain unclear following a student's return to the class will be deemed unexcused. The district may consider absences based on the following reasons as excused absences:

1. Student's illness; or
2. Quarantine under the direction of a county or city health officer; or
3. Medical, dental, optometric, or chiropractic services; or
4. Attending the funeral services of a member of the immediate family, so long as such absence is not more than one (1) day if the service is conducted in California and no more than three (3) days if the service is conducted outside California; or
5. Jury duty in the manner provided for by law; or
6. Exclusion from school for lack of immunization pursuant to Section 3381 of the Health & Safety Code, so long as such absence is not more than five (5) school days pursuant to Education Code section 46101.5; or
7. Court appearance; or
8. Observance of a religious holiday or ceremony; or
9. Attendance at a religious retreat (not to exceed four hours per semester);
or
10. Attending an employment conference; or
11. A child's illness or medical appointment, when the student is the custodial parent; or
12. Other reasons the district may deem appropriate.

For purposes of this section, immediate family means the mother, father, grandmother, grandfather, brother or sister of the student, or any relative living in the immediate household of the student.

When a student has accumulated ten (10) days of absence due to illness in a semester, verification of subsequent illnesses by a community health care professional is required in order for such subsequent absences to be excused.

If a student is tardy without an excuse for ten (10) minutes or more of a class period, the student will be marked absent and will be considered truant for purposes of student disciplinary action.

In the case of an expected absence and whenever else practical, the explanation requesting that a student's absence be excused should be submitted in writing by the parent/guardian prior to the absence pursuant to the methods set forth below.

Whenever a student requests that an absence be excused, the Board requires that the student, parent, or guardian present a satisfactory explanation verifying the reason for the absence. One of the following methods must be used to verify a student's absence:

- 1) *A note signed by or a conversation with parent/guardian or parent/guardian representative judged to be reliable. The signed note or the written record of conversation by a reliable district employee must include the following:*
 - a) *name of student*
 - b) *date or dates of absence*
 - c) *reason for absence*
 - d) *date of note or conversation*
 - e) *name of parent/guardian or parent/guardian representative (signature in case of a note)*
 - f) *name of verifying district employee*
- 2) *Visit to the student's home by the verifying employee*
- 3) *Any other reasonable method which establishes the fact that the student was actually absent for the reasons stated.*

In addition, only a district employee may verify a student absence. Should the district official have reasonable suspicion that the reason given for an absence is false, the district official should seek further information and confirmation.

Parents will be notified when a student reaches 5, 9, 10 unexcused absences in a semester.

If the principal or designee receives an explanation for unexcused absences from a student or parent or guardian, the principal or designee should consider the explanation and shall consult with the student or parent or guardian as deemed necessary. The principal or designee shall then advise the student or parent or guardian, in writing, of the decision to accept or reject the explanation. The principal or designee's letter should advise the student or parent or guardian of the status of the student's unexcused absences.

If a student receives a failing grade because of ten (10) or more unexcused/non-excused absences during the semester, the student's record shall include the notation, "Failing grade assigned based on excessive unexcused absences."

Attendance Committee

Should a student receive a failing grade because of ten (10) unexcused absences, the only recourse is to petition the Attendance Committee for relief. The student or his or her parent or guardian shall submit a petition addressed to the Attendance Committee at the principal's office within fifteen (15) days from the date grades are mailed to the student/parent/guardian. The petition shall set forth good cause to support a decision by the Attendance Committee to accept the explanation given for the student's unexcused absence.

The Attendance Committee will be comprised of members appointed by the principal. The Committee will consider the student's petition and the explanation given for the student's unexcused absence. The Attendance Committee will consult with the student or parent or guardian as deemed necessary and will advise the student and his/her parent or guardian of the decision whether to accept or reject the explanation given and deem the absence excused or unexcused. The decision of the Attendance Committee shall be final.

ABSENCES AND SCHOOL WORK

Students with a State excused absence shall have one day for each day of excused absence to make up homework, tests, quizzes, etc. It is the student's responsibility to obtain this work from the teacher.

Students with a State unexcused valid absence, such as mentioned in justifiable personal reasons above, or other absence approved in advance by the principal or his designee, shall make arrangements to make up the work prior to the absence. Failure to satisfy this requirement may result in a failing grade for the work missed.

Students with unexcused absences, truants (such as cuts), may or may not make up the missed work at the teachers' discretion and may be assigned a failing grade for the work missed.

Students suspended from school or on a class suspension, are required to make up the work missed and shall have one day for each day of the suspension to complete the work. Make-up work will be provided upon the student's return to school.

PRE-ARRANGED ABSENCES FOR SCHOOL ACTIVITIES

1. **COMPETITION ACTIVITIES** (Athletics, Mock Trial, Academic Decathlon, FFA competition, Drama competition, Pep Squad Competition, VICA, FBLA, etc.) will require the faculty advisor to submit a roster of those students who will be participating in the activity to the Student Store, to be cleared under the school's eligibility rules. Students who have been cleared through the Student Store may participate in these activities, and the advisor is responsible for notifying staff and the attendance office of the date and periods when those students will be absent from class. In the case of athletic teams, a roster will be provided to all staff members at the beginning of each season of sport, and the dates and periods that they are to be excused will be in the daily bulletin. For activities which occur less frequently, the faculty advisor should distribute a separate list of those students to be excused from class to all teachers.

2. FIELD TRIPS & ACTIVITIES OF A "NON-COMPETITIVE" NATURE which will require students to miss class periods, faculty advisors should provide each student with a pre-arranged absence sheet, which is to be signed by any teacher whose class the student will be missing. The faculty advisor is responsible for collecting the pre-arranged absences in accordance with the field trip procedure listed in the Staff Handbook. In the event any teacher declines to sign a student's pre-arranged absence form, a parent conference involving the parent, student, and the teacher may be held to discuss the conditions the teacher may set which would allow the student to participate in the activity. If the teacher does not approve the pre-arranged absence, the student is not to participate in the field trip or extra-curricular activity. It is the faculty advisor's responsibility to ensure that the student is not allowed to participate. If the activity is a class related assignment, it is the teacher's responsibility to offer an alternative assignment in the event the student is not cleared to participate.
3. SENIOR FIELD TRIPS were initially approved as an activity which would promote unity within the senior class, but more importantly as a school sponsored drug/alcohol free activity in lieu of a senior ditch day. The rationale for providing this activity is to provide a safe activity for students. All seniors are eligible to attend this activity and a list of the students attending will be distributed for attendance purposes.

SHORT-TERM INDEPENDENT STUDY

Students who know they are going to be absent from school for a period of five consecutive days or more may arrange a short-term independent study and obtain work in advance. Forms may be picked up from the Attendance Clerk and must be completed and turned in prior to the first day of the absence. All work must be completed and turned in upon return to school in order for the student to be excused.

WORK DETAIL OR DETENTION

Work detail and detention are used as options for referrals of a disciplinary nature, tardies, etc. Work detail and detention are scheduled outside of the regular school hours and must be arranged in advance. Parents are responsible for providing transportation.

LUNCH DETENTION/SATURDAY SCHOOL

Saturday School is open to make up school work missed as the result of truancy and for referrals of a disciplinary nature. It takes place every Saturday between the hours of 8:00 a.m. and 12:00 noon. Students are required to remain all four hours. Parents are responsible for providing transportation.

Students on non-privilege status are required to be in lunch detention and Saturday School until all hours are completed. Students with two or more hours must attend Saturday School. If your student does not attend lunch detention daily and/or Saturday School as assigned, he/she will be suspended on campus (OCS). Hours will still need to be completed.

OFF LIMITS AREAS

Students are reminded to stay out of off limits areas during school hours (i.e. the "hill", parking lots, behind the gym, the creek bed). YHS students are not allowed to go near any alternative education school campus. Students in off-limits areas will be subject to disciplinary action.

DROPPING OFF/PICKING UP STUDENTS AT THE END OF THE SCHOOL DAY

Parents may drop off and pick up students in the parking area at the front part of campus. This parking area is off the main road and provides a safe place for students getting in and out of a vehicle. Road 427 is extremely congested at the beginning and the end of the school day and we ask that parents do not drop off or pick up students on the main roadway.

PARKING

Students who choose to bring their vehicles to school, do so at their own risk. All students driving vehicles to school must have a valid California Drivers License and automobile insurance, and must obtain authorization from the district to park their vehicle on school grounds. Students are required to provide proof of insurance, drivers license number, registration, and license number for the vehicle in order to obtain a parking permit. Students must park in the student parking lot and in marked parking stalls only.

Auto shop students with authorized passes may park in the auto shop parking area located in the back corner of the campus. That lot will be secured during the school day. Students who choose to park there will not be able to move their vehicles during classes.

There is no student parking allowed other than in these designated areas. Students who park in unauthorized areas on campus will be subject to disciplinary action and may have their vehicles towed at the owner's expense.

Students are not to drive on campus walkways or roadways. All fire lanes and walkways must be kept clear. Students blocking either of those areas may have their vehicles towed at owner's expense.

CLOSED CAMPUS/SENIOR PRIVILEGES

Yosemite High School is a closed campus during the lunch period for all students except seniors with a "Senior Privilege Card". No freshmen, sophomore, or junior students will be allowed to leave campus during the lunch period. Senior students will be required to show their Senior Privilege Card in order to be allowed to leave the campus during the lunch period. Seniors without a Senior Privilege Card will be required to remain on campus during the lunch period. Senior Privilege Cards will be issued to all seniors at the beginning of the school year. Seniors may have their senior lunch privileges revoked for excessive tardies, absences, or for other disciplinary reasons.

STUDENT CONDUCT

Yosemite High School takes pride in the positive learning environment provided for its students. In addition to the vigorous curriculum and an excellent staff, quality schools require high expectations for student behavior and the consistent application of disciplinary consequences for inappropriate actions and decisions.

The heart of Yosemite High School's rules is the premise that no student will be permitted to interfere or disrupt the teaching/learning process - a process that requires an environment that is wholesome, safe, and in keeping with the values of the community. The following are excerpts from the California Education Code and school district policy and procedures that relate to student discipline.

YOSEMITE HIGH SCHOOL MANAGEMENT PLAN
PROCEDURES FOR DISCIPLINARY ACTION

We are happy to have you as a member of the Yosemite High School community. We care about the students attending Yosemite and desire to provide them with the finest educational opportunity possible.

The administration, staff, students, and parent groups believe that effective discipline provides the foundation for a successful education. In keeping with this philosophy, we have developed a school-wide management plan which provides for a positive learning environment. This plan has been formally submitted to the Superintendent and the Board of Education for adoption.

You are an integral part of the management plan. Home-school relations have been identified as one of the key elements of an effective school. It is essential that we work together to provide the best educational environment for your son or daughter. Please review the following rules and consequences with your student and contact us if you have any questions regarding the management plan.

SPECIFIC PROCEDURES FOR DISCIPLINARY ACTION:

Pursuant to all State laws and the Yosemite Joint Union High School District policies and procedures, the following steps will be taken to enforce necessary regulations. This list of minimum and maximum actions does not imply or require that a step by step progression of increasing severity be used in dealing with a violation. In most cases, disciplinary action is dependent upon the situation and the previous behavior record of the student which is retained in a computerized filing system.

DISCIPLINARY OPTIONS:

1. Teacher consequences
2. Teacher/parent phone contact
3. Referral to counselor
4. Referral to administration for disciplinary action
5. Individual class suspension by teacher
6. Detention: Work detail/Saturday School
7. Non-Privilege Status
8. On-campus suspension 1 to 5 days
9. Home suspension 1 to 5 days
10. Suspension of driving privilege (driving violations)
11. Referral for screening for alternative placement
12. Referral for expulsion

Students assigned detention hours may be placed on non-privilege status for all extra-curricular activities and their student I.D. card will be retained until detention obligation has been met.

Violations which may occur in the school include, but are not limited to, the following list. Rules are in effect while students are on campus or at any school sponsored activity including bus stops. Items identified by an asterisk (*) indicate immediate mandatory law enforcement agency notification. The number listed under the recommended action refers to the disciplinary options/actions listed previously:

VIOLATIONS AGAINST PERSONS	RECOMMENDED ACTION	
	Minimum	Maximum
<u>*Assault</u> Unlawful attempt, coupled with a present ability, to commit a violent injury on the person of another (PC 240)	9	12
<u>*Battery</u> Any willful and unlawful use of force or violence upon a person (PC 242)	9	12
<u>*Weapon Possession</u> The unauthorized possession of any instrument designed for, or capable of, producing death or great bodily harm (PC 245)	9	12
<u>*Assault With a Deadly Weapon</u> Any person who commits an assault with a deadly weapon on another person (PC 245)	11	12
<u>Fighting</u> Mutual combat in which both parties have contributed to the situation by verbal and/or physical action	8	9
<u>Hazing</u> Participating in, or conspiring to engage in, harassing acts that injure, degrade, or disgrace (EC 32050-2)	5	9
<u>Sexual Harassment</u> (EC 48900.2)	9	12
<u>Hate Violence</u> (EC 48900.3)	9	12
<u>Prohibited Actions/Harassment, Threats, or Intimidation</u> (EC 48900.4)	9	12
<u>Terroristic Threats</u> (EC 48900.7)	9	12
<u>Interference/Obstruction</u> Any action taken to attempt to prevent a staff member from exercising lawfully assigned duties	8	9
<u>Verbal Abuse</u> Inappropriate language to a staff member	8	9
Threat to a staff member	9	12
<u>Extortion</u> The obtaining of property from another with consent, induced by wrongful use of force or fear (PC 518)	6	12

RECOMMENDED

ACTION
Minimum Maximum

Theft

An unlawful taking of property (PC 518), unauthorized use of school property, willful damage to personal or school property 6 12

ANY NEGATIVE ATTITUDES TOWARDS ONE'S RACE, COLOR, CREED OR GENDER WILL NOT BE ACCEPTABLE BEHAVIOR ON THIS CAMPUS. ANTAGONISM TOWARDS ONE'S BELIEF SYSTEM OR ANY SITUATION THAT ADVOCATES VIOLENCE TOWARDS OTHERS OR THE COUNTRY WILL NOT BE TOLERATED.

VIOLATIONS AGAINST PUBLIC DECENCY AND GOOD MORALS:

<u>Gambling</u> (PC 330)	6	9
<u>Vulgarity/Profanity</u>	6	9
<u>Offensive Social Behavior</u>	1	9

VIOLATIONS AGAINST PUBLIC HEALTH AND SAFETY:

Possession or use of the following:

* Dangerous drugs	9	12
* Controlled substance	9	12
* Alcohol	9	12
* Sale or Distribution of Alcohol or Drugs	9	12
Tobacco	6	9

VIOLATIONS AGAINST TRAFFIC REGULATIONS:

Reckless driving	6	10
Parking violations	1	10

VIOLATIONS AGAINST SCHOOL STANDARDS:

Continued willful disobedience	8	12
Defiance of authority	8	12
Disruptive behavior	8	11
False identification	8	12
Forgery	4	9
Misbehavior on school bus	1	9
Violation of suspension	9	10
Improper dress	1	9

DRESS GUIDELINES

Expectations regarding student dress at Yosemite High School are driven by community values of modesty, school safety, and preparation for the world of work (BP 5132, AR 5132).

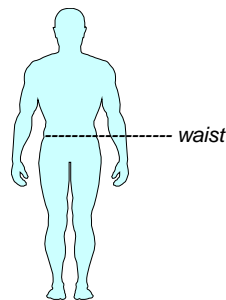
The following are to be considered as general guidelines on the Yosemite High School campus and at all school activities:

- Clothing shall be sufficiently modest in order to reduce distractions to student learning.

- Clothing should be neat and fitted to the student.
- All apparel shall be safe and appropriate for the classroom.
- A student's dress should contribute to a positive self-image and a productive learning environment.

The following are specific requirements for all students (Ed. Code 35183, 48907):

- Footwear and shirts are required at all times.
- Chains, collars, or bracelets with spikes or studs, or any other injurious objects not necessary for the academic purpose of the pupil are prohibited on school grounds (Ed. Code 49330).
- Altered clothing (clothing with graffiti, razor cuts, safety pins, studs, clothing with holes, etc.) is not allowed.
- Clothing and personal items are to be free of writing, pictures, or any other insignia which are profane, sexually suggestive, or which bear drug, alcohol, or tobacco advertising, or which advocate racial, ethnic, or religious prejudice, or are gang-related.
- Hats, shirts, or any other items with individual nicknames or with gang-related affiliation are not acceptable. Bandannas are not permitted.
- Clothing shall be sufficient to conceal undergarments at all times. See-through or fish-net fabrics, spaghetti straps, tank tops with oversized armholes, halter tops, low-cut tops, bare midriffs, bare shoulders, or skirts or shorts shorter than mid-thigh are not acceptable. Skirts, shorts, slits should be at or below the fingertips when standing in a relaxed posture.
- Bike shorts or gym shorts are unacceptable attire outside of physical education classes.
- Pants must fit and be worn at the natural waist. All belts worn by students should be properly fitted, and any excess belt should be worn in the belt loops so that it does not hang down from the waist. Please note on the diagram below where one's waist is to be measured for accurate fitting and appropriate dress.



The administration will gladly answer any questions you or your student may have about appropriate dress for school. Students who are dressed inappropriately will be sent home to change and parents will be contacted. Repeated incidents will be treated as defiance of the school's authority.

ATTENDANCE VIOLATIONS:

Tardies

All students are to be in class, prepared to learn (textbooks, paper, pen or pencil) at the beginning of each period. Tardiness is disruptive to the educational process and deprives other students in the classroom of valuable instructional time. Students who are tardy ten (10) minutes or more to a class will be marked present but will be considered truant for purposes of student disciplinary action. Parent notes for students arriving late to school, within the first ten (10) minutes of the period, will only be accepted three (3) times in a semester. All subsequent tardies will be treated as unexcused and will be subject to the school tardy policy. All teachers will be responsible for holding students accountable for being in class on time and will deal with student tardiness as follows:

- 1) Participation grade which takes student attendance and tardiness into consideration.
- 2) Student will be given a verbal warning on the 1st and 2nd tardy to class.
- 3) Subsequent tardiness will result in assignment to detention or Saturday School.
- 4) Continued habitual tardiness may be referred to the administration for action which may include parent conference, behavior contract, classroom suspension, home suspension or alternative placement.

Truancy

Parents will be notified of incidents of truancy either by phone or in writing. Students shall not be allowed to make-up missing work and their grade will reflect the lack of attendance. Students who are truant from school will be referred to the Responsibility Center upon return to class. Habitual truants will be assigned to Saturday School and will be referred to the Assistant Principal or Student Study Team for further action which may include parent conferences and behavior agreements. Continual habitual truancy or irregular attendance may result in a recommendation to the SARB or alternative placement.

VIOLATIONS RELATING TO PERSONAL POSSESSIONS:

Electronic Signaling Devices

Ed. Code Section 48901.5 prohibits the possession or use of any electronic signaling device on school grounds without the prior consent of the principal. Students may possess cell phones on campus for use in emergency situations, between classes, at lunch, or after-school hours. During class periods, cell phones are not to be used and must be turned off and put away. Cell phones which are visible or in use in a classroom will be confiscated. Students may pick up after school from administration. A repeated offense will be treated as a defiance of authority.

Possession of Objects Which Are Of No Useful Purpose at School

Skateboards, rollerblades, squirt guns, pocketknives, or other items, which are identified as disruptive to the educational process, are not allowed on school grounds and will be confiscated. (Note: Possession of any knife constitutes grounds for expulsion. [Ed.Code 48915(a)2]. This includes all knives having blades longer than 2 ½", dirks, daggers, ice picks, folding knives with blades that lock into place, razors with unguarded blades, tasers and stun guns. [Misdemeanor or Felony, P.C. 626.10])

CHEATING AND PLAGIARISM

- 1) *For the first offense, the student will receive a failing grade on the assignment. The teacher will contact the parent and document the incident by writing a referral and filing it with the Assistant Principal. No additional action will be taken.*
- 2) *For the second cheating or plagiarism offense, the student will immediately be referred to the Assistant Principal for appropriate discipline.*

BREATHALYZER AND SOBRIETY TESTING

The Board finds that breathalyzer and alternative sobriety tests offer a reasonable and effective means to determine the consumption of alcoholic beverages by students. These tests may be used to determine alcohol consumption by a particular student when there is reasonable suspicion that the student has consumed such beverages.

The District may administer breathalyzer tests on school campuses and off campus at school activities. The test must be administered in a reasonable manner that will minimize intrusion of privacy and maintain respect for all students. The District may administer standard sobriety tests as an alternative to breathalyzer testing in appropriate cases at its discretion.

METAL DETECTORS

The Yosemite Joint Union High School District may use random metal detectors scans as part of its program to promote safety and deter the presence of weapons on campus. The school administration will direct when and where scanning procedures may take place. Scanning may occur at district school sites or any other facility used for school activities. All persons entering the facility may be scanned or administration may determine that a proportion of persons be scanned on a random basis. No particular individuals will be selected to be scanned unless there is a reason to believe that the individual is in possession of a weapon.

VIDEO SURVEILLANCE

The Yosemite Joint Union High School District uses video camera surveillance in order to ensure school safety. School administration uses video taping equipment for the purpose of taping general campus activities in selected locations of the campus.

SKATEBOARDS

Skateboards are not to be used for transportation at any time (before, during, or after school hours) on the Yosemite High School campus. If a student wishes to bring a skateboard on to campus, the student is responsible for securing the skateboard in his/her backpack or checking it at the front desk at the beginning of the school day to be picked up after school. Students found riding skateboards on campus will have them confiscated.

CONTRABAND DOGS

Yosemite High School currently has a contract with an organization which provides dogs who have the ability to sniff out contraband such as drugs, alcohol, and weapons. The dogs and their handlers will make unannounced visits to the district schools and sniff out contraband. The dogs will be used to sniff out lockers and cars; the dogs may go into classrooms. The dogs have been trained to sniff out alcohol, drugs, and weapons. This contract is part of an overall policy of designating our campus as drug-free, gang-free, weapon-free, and to provide our students and staff the opportunity to learn and teach in a safe and orderly environment.

COMPLAINT PROCEDURE

In order to promote communication that is fair and constructive, the following procedures for resolving complaints are provided. Every effort should be made to resolve a complaint at the earliest possible stage.

1. Complaints concerning school personnel should be made directly by the complainant to the person against whom the complaint is lodged. Parents/guardians are encouraged to attempt to orally resolve concerns with the staff member personally.
2. If the complaint is not resolved at this level, the complainant may submit the complaint in writing to the school principal or immediate supervisor. The district will consider the complaint dropped if the complainant fails to put it in writing.

A written complaint must include the name of each employee involved and a brief but specific summary of the complaint and the facts surrounding it. It must also include a specific description of a prior attempt to discuss the complaint with the employee involved and the failure to resolve the matter.

The principal or immediate supervisor is responsible for investigating complaints and will attempt to resolve the complaint to the satisfaction of the person(s) involved. If the complaint is resolved, the principal will so advise all concerned parties, including the Superintendent.

3. If the complaint remains unresolved after review by the principal or the immediate supervisor, the principal shall refer the written complaints, together with a report and analysis of the situation, to the Superintendent or his/her designee. Complainants should consider and accept the Superintendent's decision as final. However, the complainant, the employee, or the Superintendent may request a closed hearing before the Governing Board. The Board may confirm the Superintendent's decision, request further review by the administration, or conduct a closed hearing. If the employee so requests, an open hearing will be held.
4. All written complaints regarding district personnel other than administrators shall be initially filed with the principal. If the complaint regards a principal or central office administrator, then the written complaint shall be initially filed with the Superintendent. If the written complaint concerns the Superintendent, it shall be initially filed with the Board.

5. *The district administration shall cooperate with the complainant and assist in the preparation of any written complaint so as to quickly meet the requirements of this regulation. Copies of this regulation regarding the submission and handling of all such complaints shall be made freely available.*

UNIFORM COMPLAINT PROCEDURES

Compliance Officers

The Governing Board designates the Assistant Principals as compliance officers to receive and investigate complaints and ensure district compliance with law.

Procedures

The following procedures shall be used to address all complaints which allege that the district has violated federal or state laws or regulations governing educational programs. Compliance officers shall maintain a record of each complaint and subsequent related actions, including all information required for compliance with the Code of Regulations, Title 5, Section 4632.

Investigations of discrimination complaints shall be conducted in a manner that protects confidentiality of the parties and the facts. (Title 5, Section 4630)

All parties involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made

Filing of Complaint

Any individual, public agency, or organization may file a written complaint of alleged noncompliance with the appropriate compliance officer named above.

If a complainant is unable to put a complaint in writing due to conditions such as illiteracy or other handicaps, district staff shall help him/her to file the complaint. (Title 5, Section 4600)

Complaints alleging unlawful discrimination may be filed by a person who alleges that he/she personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to unlawful discrimination. The complaint must be initiated no later than six months from the date when the alleged discrimination occurred or when the complainant first obtained knowledge of the facts of the alleged discrimination. (Title 5, Section 4630)

Mediation

Within three days of receiving the complaint, the compliance officer may discuss with the complainant the possibility of using mediation. If all parties agree to mediation, the compliance officer shall make all arrangements for this process. If the mediation process does not resolve the problem, the compliance officer shall proceed with his/her investigation of the complaint. The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time.

Investigation of Complaint

The compliance officer shall hold an investigative meeting within five days of receiving the complaint or attempting to mediate the complaint. This meeting shall provide an opportunity for the complainant or his/her representative and the district's representatives to present information relevant to the complaint. Parties to the dispute may discuss the complaint and question each other or each other's witnesses. (Title 5, Section 4631)

To ensure that all pertinent facts are made available, the compliance officer and the complainant may ask other individuals to attend this meeting and provide additional information.

Written Decision

Within 30 days of receiving the complaint, the compliance officer shall prepare and send to the complainant a written report of the district's investigation and decision, including:

1. the findings and disposition of complaint, including corrective actions, if any.
2. The rationale for the above disposition.
3. Notice of the complainant's right to appeal the decision to the California Department of Education, and procedures to be followed for initiating such an appeal.

Appeal to the Board

If a complainant is dissatisfied with the compliance officer's decision, he/she may, within five days, file his/her complaint in writing with the Governing Board. The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered. The Board may decide not to hear the complaint, in which case the decision of the compliance officer shall be the district's final written decision. If the Board hears the complaint, the compliance officer shall send the Board's decision to the complainant within 60 days of the district's initially receiving the complaint or within an extended time period that has been specified in a written agreement with the complainant.

Appeals to the California Department of Education

If a complainant is dissatisfied with the district's decision, he/she may appeal in writing to the California Department of Education within 15 days of receiving the district's decision. For good cause, the Superintendent of Public Instruction may grant an extension for filing appeals.

When appealing to the California Department of Education, the complainant must specify the reason(s) for appealing the district's decision and must include a copy of the locally filed complaint and the district's decision. (Title 5, Section 4652)

If dissatisfied with the California Department of Education's resolution of a complaint regarding a Chapter 1 program, the complainant may request its review by the U.S. Secretary of Education (34 Code of Federal Regulations, 200.74)

**NOTICE TO PARENTS AND GUARDIANS CONCERNING THEIR LEGAL RIGHTS
AND OBLIGATIONS TO SPECIFIED PROGRAMS AND ACTIVITIES**

Pursuant to Education Code Section 48980, each school district must notify parents and guardians of their legal rights and obligations relating to specified programs or activities at the beginning of the first semester or quarter of the regular school term. The following outline summarizes those programs and activities. Note that notification of items marked with an asterisk need only be provided if the District offers or participates in such programs.

- (1) Immunization for communicable disease. In the event that the school district should participate in an immunization program for the purposes of prevention and control of communicable diseases, your child will not participate unless you have provided specific written consent. (E.C. 49403)
- (2) Administration of medication at school. Upon written request from a parent or guardian and written instructions from the physician, a student may be administered medication at school by a designated school employee.(E.C. 49423)
- (3) Exemption from physical examination. Upon receipt of a yearly written request, a parent or guardian can exempt a child from all physical examinations. However, the child may be sent home if there is a good reason to believe that the child is suffering from a recognized contagious or infectious disease. (E.C. 49451)
- (4) Medical and hospital services for pupils. A school district may provide medical or hospital service, or accident or liability insurance policies for student injuries occurring while in or on the property of the district or on school-sponsored activities. No student shall be compelled to accept such service without his/her consent, or a minor without the consent of his/her parent or guardian. (E.C. 49472)
- (5) Continuing Medication. Parents or legal guardians of pupils needing daily medication must inform the school nurse or other designed certificated employee of the medication, the current dosage, and the supervising physician. (E.C. 49480)
- (6) Sex education or family life education courses. A pupil may not be required to attend any class in which human reproductive organs and their functions and processes are described, illustrated, or discussed. Whenever such classes or units of instruction are offered, the District must (a) notify the parent or guardian in advance in writing, (b) provide an opportunity prior to the class for a parent or guardian to inspect all written or audio-visual materials to be used, and (c) provide an opportunity for a parent or guardian to request in writing that his or her child be excused from the class or unit of instruction. (E.C. 51550). Parental rights for notice, materials inspection and opportunity to request pupil non-participation in units of instruction in venereal disease education are essentially the same as for sex education courses. (E.C. 51820). This section does not apply to descriptions or illustrations of human reproductive organs which may appear in any science, hygiene, or health textbook (E.C. 51550).

- (7) Excuse from instruction on religious (moral) grounds. Whenever any part of the instruction in health, family life education, or sex education conflicts with the beliefs of a parent or guardian of any pupil, the pupil, on written request of the parent or guardian, shall be excused from the part of the instruction which conflicts with such religious training and beliefs. (E.C. 51240)
- (8) Pupils' rights to refrain from the harmful or destructive use of animals. A pupil's oral objection to dissection or otherwise harming or destroying animals must be substantiated by a note from the pupil's parent or guardian. Each teacher whose instruction utilizes live or dead animals must also notify pupils of their right to refrain from such activity. (E.C. 32255 et. seq.)
- * (9) Fingerprint program. The governing board of any school district may offer a Fingerprint Program for all children enrolled in Kindergarten or newly enrolled in that District. Each parent or guardian shall be informed of the school fingerprinting program when he or she first enrolls the student in the public schools. At that time, the parent or guardian shall declare, in writing, whether or not he/she consents to the program. If the parent or guardian does consent, he/she shall pay the application fee. (E.C. 32390)
- (10) Absences excused for justifiable reasons. A pupil shall be excused from school for justifiable personal reasons, including, but not limited to, an appearance in court, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, or an employment conference, when the pupil's absence has been requested in writing by a parent or guardian and approved by the principal or designated representative. (E.C. 48205). A pupil shall also be excused from school when he or she is the custodial parent of a child who is ill or has a medical appointment during school hours (E.C. 48205).
- (11) Absence for religious purposes. A pupil, with the written consent of a parent or guardian, may be excused from school in order to participate in religious exercises for four or fewer days per month, provided the pupil attends school at least the minimum day for his or her grade. (E.C. 46014)
- (12) Pupils with temporary disabilities-individual instruction. Pupils with temporary disabilities who cannot attend regular day classes or alternative programs may receive individual instruction provided by the District. Parents or guardians of pupils within this category shall be given notice regarding the availability of such individualized instruction. (E.C. 48206.3)
- (13) Pupils with temporary disabilities-residency requirements. A pupil with a temporary disability who is in a hospital or other residential health facility, excluding a state hospital, which is located outside of the school district in which the parent or guardian resides, shall have complied with the residency requirements for school attendance in the school district in which the hospital is located. (E.C. 48207). It is the primary responsibility of a parent or guardian of the pupil with the temporary disability to notify the school district in which the hospital is located of the pupil's presence in the hospital. (E.C. 48208)

- (14) Special education for handicapped pupils. Any pupil with exceptional needs, who is eligible to receive educational and related services, shall receive such instruction or services or both, at no cost. (E.C. 56040 et. Seq.)
- (15) Child Find System; policies and procedures. Each district, special education local plan area, or county office shall establish written policies and procedures for a continuous child-find system which addresses the relationships among identification, screening, referral, assessment, planning implementation, review and the triennial assessment. The policies and procedures shall include, but need not be limited to, written notification of all parents of their rights under this chapter, and the procedure for initiating a referral for assessment to identify individuals with exceptional needs. (E.C. 56301)
- (16) Rules regarding discipline. The government board of each school district shall notify the parents or guardians of the availability of rules regarding student discipline. (E.C. 35291)
- (17) Duffy-Moscone Family Nutrition Education and Services Act. Eligible students may receive meal supplementation while attending school. (E.C. 49510 et. seq.)
- (18) Pupil records. A parent or guardian of a currently enrolled or former pupil has an absolute right of access to any and all pupil records related to his or her child which are maintained by the school districts or private schools (E.C. 49069)
- (19) Absences for Obtaining Confidential Medical Services without Parental or Guardian Consent. The governing board of each school district shall ... notify pupils in grades 7 to 12, inclusive, and the parents or guardians of all pupils ... that school authorities may excuse any pupil from school for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian. (E.C. 46010.1)
- (20) Notice of alternative schools. The following notice shall be sent along with the notification of parents and guardians required by Section 48980. California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:
- (a) maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
 - (b) recognize that the best learning takes place when the student learns because of his desire to learn.
 - (c) maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests.

These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his teachers of choices of learning projects.

- (d) *maximize the opportunity for the students, teachers, and parents to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous permanent process.*
- (e) *maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located. In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the pupil's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district. Further, a copy shall be posted in at least two places normally visible to pupils, teachers, and visiting parents in each attendance unit for the entire month of March in each year. (E.C. 58501)*
- (21) Compliance with Residency Requirements: Parent or Guardian Employment. *An elementary school pupil has complied with school attendance residency requirements if the pupil attends school in a district in which one or both of the pupil's parents, or guardians, is employed. The number of such interdistrict transfer requests can be limited based on the District's average daily attendance. (E.C. 48204(f))*
- (22) Directory information. *Parents or guardians shall be given the right to allow the district to release "directory information" on pupils or former pupils of the district to officials, organizations, or individuals according to district policy. No information shall be released when a parent has notified the district not to release such information. (E.C. 49073)*
- (23) Prohibition of sexual bias in course of study. *Elementary schools, commencing with seventh (7th) grade, and high schools shall offer classes and courses to its pupils without regard to the sex of the student and shall provide counseling in career, vocational or higher education opportunities without regard for the sex of the student counseled, if such counseling or school program guidance is provided. Notification of parents or guardians of the pupil shall be given in advance to encourage their participation in such counseling sessions and decisions. (E.C. 40)*
- (24) AIDS prevention instruction. *Pupils in grades 7 to 12 shall receive AIDS prevention instruction at least once in junior high or middle school and once in high school. No pupil shall attend the AIDS prevention instruction if a written request by the pupil's parent or guardian to exclude the pupil from such instruction is received by the district. (E.C. 51201.5(c)).*
- (25) Sexual harassment. *The District's policy prohibiting sexual harassment is set forth in this document. (E.C. 212.6(g))*
- (26) Attendance options. *The District's policy for Alternative School options is set forth in this document. (E.C. 48980)*

- (27) Uniform Complaint Procedures. Board policy contains Uniform Complaint Procedures which apply to all state and federal categorical programs requiring formal complaint procedures regarding alleged acts of discrimination on the basis of ethnic group identification, religion, age, sex, color, and physical or mental disability. (5 CCR 4622)
- (28) Special Education. Federal law requires a free and appropriate education in the least restrictive environment be offered to qualified handicapped pupils. (IDEA)
- (29) Handicapped pupils. No pupil will be discriminated against on the basis of sex, handicap, race, color, national origin, or lack of English skills. Reasonable accommodation is available for handicapped students if necessary (Section 504)
- (30) Child abuse prevention training program. Parents have the right to refuse to allow their children to participate in a child abuse primary prevention program. (WIC 18976.5)
- (31) Discrimination. No pupil will be discriminated against on the basis of sex, race, color, or national original (42 UCS 6000)
- (32) Child Abuse Prevention Training Program. parents have the right to refuse to allow their children to participate in a child abuse primary prevention program.
- (33) Minimum days and pupil-free staff development days. The notice shall inform parents/guardians of the District's schedule of minimum days and pupil-free staff development days. A copy of the Calendar of Events is set forth in this document. If any additional minimum days or pupil-free staff days are scheduled, parents/guardians will be notified as soon as possible.
- (34) Pupil Internet Access Policy. A school district that provides pupils with access to the Internet and on-line services shall adopt a policy regarding such access and inform parents of "harmful matter" as defined in Penal Code section 313 subd. (a). Such policy shall be included with the annual notification required by E.C. section 48980. (E.C. 51870.5)
- (35) Grant Program for Payment of Advanced Placement Examination Fees. The State has established a grant program for the purpose of awarding grants to cover the costs of Advanced Placement examination fees. This program is administered by the State Department of Education. Any economically disadvantaged pupil who is enrolled in an Advanced Placement course may apply to the District staff for a grant pursuant to Education Code section 52244.
- (36) Pesticide Notification. There will be no pesticide products applied at district schools during the upcoming year. (Education Code section 17612)
- (37) Professional Teacher Qualifications. Parents have the right to request information regarding the professional qualifications of their child's teacher including, at a minimum:
- Whether the teacher has met state credential or license criteria for grade level and subject matter taught.
 - Whether the teacher is teaching under emergency or other provisional status.

- The baccalaureate degree major of the teacher and any other graduate certification or degree held.
- Whether the child is provided services by paraprofessionals, and, if so, their qualifications.

NOTIFICATION OF RIGHTS UNDER THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's educational records. These rights are:

- 1) The right to inspect and review the student's educational records within 45 days of the day the school received a request for access. Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- 2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate. Parents or eligible student may ask the school to amend a record that they believe is inaccurate. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- 3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. (Note: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.)

4) *The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:*

*Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605*

NOTIFICATION OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- 1) *Consent before students are requested to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education:*
 - a) *Political affiliations or beliefs of the student or student's parent.*
 - b) *Mental or psychological problems of the student or student's family.*
 - c) *Sex behavior or attitudes.*
 - d) *Illegal, anti-social, self-incriminating, or demeaning behavior.*
 - e) *Critical appraisals of others with whom respondents have close family relationships.*
 - f) *Legally recognized privileged relationships, such as with lawyers, doctors, or ministers.*
 - g) *Religious practices, affiliations, or beliefs of the student or parents.*
 - h) *Income, other than as required by law to determine program eligibility.*
- 2) *Receive notice and an opportunity to opt a student out of:*
 - a) *Any other protected information survey, regardless of funding.*
 - b) *Any non-emergency, invasive physical exam or screening required as a condition of attendance administered by the school or its agent and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law.*
 - c) *Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.*
- 3) *Inspect upon request and before administration or use:*
 - a) *Protected information surveys of students.*
 - b) *Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes.*
 - c) *Instructional material used as part of the educational curriculum.*

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

NOTICE TO PARENTS

VISION & HEARING TESTS FOR 10TH GRADE STUDENTS

All Sophomore students will be given vision and hearing tests as required by the California Education Code.

If you **DO NOT** want your child to be tested for vision and hearing during the school year, please contact the high school at 683-4667.

HEALTH CLASS INFORMATION

If your son or daughter has enrolled in HEALTH during the 2005-06 school year, he or she will be studying health and human reproduction. Some of the topics being covered will include sex education, birth control, and AIDS.

A special parent meeting will be held on September 22, 2005, at 7:00 p.m. for parents who wish to see the program being offered.

If you have any questions, please call Yosemite High School, 683-4667, and ask for the Health Instructor or Mr. Raupp, Principal.

If you **DO NOT** wish your son or daughter to participate in this portion of the program, please contact the Health Instructor immediately.

ALTERNATIVE SCHOOL OPTIONS

Alternative schools have an open enrollment policy. Students may request enrollment throughout the school year. Placement in those programs is subject to administrative approval and available space. Students requesting Intradistrict transfer into a comprehensive high school in the district must make applications for intradistrict attendance. This must be submitted to the principal or designee between March 1 and May 1 of the school year preceding the school year for which the student is to be transferred. Failure to meet the application and registration deadlines will result in denial of transfer. The school of choice may agree to waive the May 1 deadline. If a request for intradistrict attendance is rejected, notice to the parent/guardian shall specify the reason or reasons for this determination. Final acceptance or rejection shall be made by May 15 of the school year preceding the year for which the student is to be transferred. If the application is accepted, notice shall be sent to the student's parent/guardian.

STUDENT RECORDS

Student records include any item of information directly related to a particular student, which is maintained by an employee of the school district in the performance of his/her duties. All student records are maintained in the Administration Offices. Student "cum" files and emergency procedure cards are maintained in the Registrar's office; disciplinary information is maintained in the Assistant Principal's office; entry files from feeder schools and registration information is maintained in the Counselors offices. A student's record may be accessed by the custodial parent/guardian of the student or any school official or employee with a legitimate educational interest. Anyone wishing to access a student's record must contact the Assistant Principal's/Counselor's office. A log or record shall be maintained in the student's cum file which lists all persons, agencies, or organizations requesting or receiving information from the student's record and the legitimate interest for access. This log or record shall be open to inspection by the custodial parent/guardian and the school official or his designee responsible for the maintenance of pupil records. Parents or pupils will be responsible for covering any costs incurred in the reproduction of the student's records.

The school may release student directory information to representatives of the news media, perspective employers or non-profit organizations, colleges and universities as provided by law. In addition, directory information shall be provided to armed services recruiters under Section 9528 of the "No Child Left Behind" Act. Parents may request, in writing, that their student's directory information not be released to any outside agency other than those specifically provided by law. Directory information which school officials may disclose consist of the student's name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of athletic team members, dates of attendance, degrees and awards received, and in some cases telephone numbers. Parents who do not want student directory information released, must submit a written request to this affect to the school administration.

In the event disciplinary action is taken by the school district personnel In connection with a pupil, and information regarding this action is placed in the student record file, the school district maintaining such record or records shall allow the pupil's parent to include a written statement or response concerning the disciplinary action.

The governing board of each school district shall prescribe regulations requiring the evaluation of each pupil's achievement for each marking period and requiring a conference with, or a written report to, the parent of each pupil whenever it becomes evident to the teacher that the pupil is in danger of failing a course. The refusal of the parent to attend the conference, or to respond to the written report, shall not preclude failing the pupil at the end of the grading period.

CHALLENGING STUDENT RECORDS

Following an inspection and review of student's records, the parent may challenge the content of the student's record. The right to challenge becomes the sole right of the student when the student becomes eighteen (18) or attends a post-secondary institution or is an emancipated minor. The parent may file a written request with the Superintendent of the district to remove any information recorded in the written records concerning the child which is alleged to be: 1) Inaccurate, 2) An unsubstantiated personal conclusion or inference, 3) A conclusion of inference outside of the observer's area of competence, 4) Not based on the personal observation of a named person with the time and place of the observation noted.

Within thirty (30) days, the Superintendent shall meet with the parent/guardian and sustain or deny the allegations. If the allegations are sustained, the Superintendent shall order the removal and destruction of the information. If the Superintendent denies the allegations, the parent may appeal the decision to the Governing board within thirty (30) days. The Board shall determine whether or not to sustain or deny the allegations. If the Board sustains the allegations, it shall order the Superintendent to immediately remove and destroy the information from the written records of the student. If the final decision of the Board is unfavorable to the parents, or if the parent accepts an unfavorable decision by the district Superintendent, the parent shall have the right to submit a written statement of objections to the information. This statement shall become a part of the student's school record until such time as the information objected to is removed.

Both the Superintendent and the Board have the option of appointing a hearing panel in accordance with Education Codes 49070-49071 to assist in the decision-making. The decision as to whether a hearing panel is to be used shall be made at the discretion of the Superintendent or the board and not of the challenging party.

CSIS PARTICIPATION

Yosemite High School is participating with the California School Information Services (CSIS) Program in the electronic transfer of student information for state reporting to the California Department of Education and to districts and/or public postsecondary institutions to which the student is transferring or applying for admission. The benefits of participation to the student and parent are that records will be transferred much more promptly. Schools and districts will benefit from the streamlining and reduction of the state reporting burden. Student information will be encoded so that no personally identifiable information will be maintained by CSIS. Parents have the right to inspect student information maintained by this district and the CSIS program. Contact Steve Raupp, Principal, to initiate this procedure.

HUMAN DIGNITY POLICY

The Board of Education of the Yosemite Joint Union High School District believes that it is a part of our mission to provide a positive, harmonious environment in which respect and honor for the diverse makeup of the school community and the world is promoted.

A major aim of education in our school district is the development of reasoned commitment to the core values of a democratic society. In accordance with this aim, the school district will not tolerate behavior by students or staff which insults, degrades or stereotypes any individual, race, gender, age, handicap, physical condition, ethnic group or religion.

Appropriate consequences for students violating this policy will be specified in the student code of conduct and the student handbook which is distributed to all students. Staff members violating this policy will be disciplined in accordance with the provisions of the appropriate employee master agreement with the school board.

STATEMENT OF NON-DISCRIMINATION

The Yosemite High School Vocational Education Program does not discriminate on the basis of race, color, national origin, sex, and handicap in its educational programs and activities. All vocational opportunities will be offered without regard to race, color, national origin, sex, or handicap. Limited English language skills will not be a barrier to admission and participation in the vocational education program.

SEXUAL HARASSMENT

The Governing Board prohibits the unlawful sexual harassment of any students by any employee, students, or other person in or from the district.

Teachers shall discuss this policy with their students in age-appropriate ways and should assure them that they need not endure any form of sexual harassment and should report any instances of sexual harassment immediately to the proper school representative.

Any student who engages in the sexual harassment of anyone in or from the district may be subject to disciplinary action up to and including expulsion. Any employee who permits or engages in sexual harassment may be subject to disciplinary action up to and including dismissal.

The Board expect students or staff to immediately report incidents of sexual harassment to the principal or designee or to another district administrator.

Any student who feels that he/she is being harassed should immediately contact the principal or designee at his/her school. If a situation involving sexual harassment is not promptly remedied by the principal or designee, a complaint of harassment can be filed in accordance with AR 1312.1 - Complaints Concerning District Employees or AR1312.3 - Uniform Complaint Procedures. The principal or designee shall determine which procedure to appropriate.

The district prohibits retaliatory behavior against any complainant or any participant in the complaint process. Each complaint of sexual harassment shall be promptly investigated in a way that respects the privacy of all parties concerned.

*MAP OF THE
YOSEMITE HIGH SCHOOL CAMPUS*

**Campus maps available at the
Yosemite Joint Union High School
Administration Office: (559) 683-4667**

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